



BALARANG PUBLIC SCHOOL

Principal: Mrs Anne-Marie Hurley

Government Road
Oak Flats N.S.W. 2529
Phone: (02) 4256 1846
Fax: (02) 4257 1441
Email: balarang-p.school@det.nsw.edu.au

Enrolment Policy

Children are entitled to enroll at Balarang Public School if their home is within the designated intake areas as defined by the Department of Education. Parents/caregivers may seek to enroll their child even though their home is not within the designated intake areas. No parents/caregiver will be discriminated against enrolling their children on the grounds of their sex, age, race, religion, ethnicity, disability or marital status.

Balarang Public School maintains an enrolment ceiling, based on available permanent classrooms and total numbers in each year level. Within the enrolment ceiling a buffer in each year group is maintained to accommodate local students arriving during the school year. Places in the buffer are not offered to non-local students.

Within this context the following guidelines for enrolment have been established.

- Children living within the **local boundary** area will be enrolled in accordance with the policy of the Department of Education.
- The **boundary** of the local area is determined by the Department of Education.
- Applications for **non-local enrolment** will only be considered when local enrolments have been taken and the ceiling of the school has not been reached in each class.

YEAR LEVEL	BUFFER	OPTIMAL CEILING
Kindergarten	18	20
Year 1	20	22
Year 2	22	24
Years 3 – 6	27	30

- An Expression of Interest for Non Local Enrolment Form must be completed and submitted to the school.
- A placement panel, when determining a decision, will review each individual application.
- A placement panel consisting of a member of the school executive team, a teacher representative and a parent representative nominated by the P&C will make the decisions. If not resolved at the local level appeals may be referred to the school Principal. If an appeal cannot be resolved at the school level it will be referred to the Director, Educational Leadership, Lake Illawarra South Network, to make a determination.
- If only some applications can be accommodated, the panel committee will make the final decision.
- Waiting lists will be established for non-local applicants and will remain current for that school year. Parents will be advised in writing if their child is to be placed on a waiting list.

This policy is subject to review by the principal at any time.

Anne-Marie Hurley
Principal, Balarang Public School
July 2019